

**BEAVER COUNTY
CAREER & TECHNOLOGY CENTER
145 POPLAR AVENUE
MONACA, PA 15061**

AGENDA

MEETING No. 574

March 28, 2024

PLACE OF MEETING AND MEETING TIME

Beaver County Career & Technology Center via in-person, zoom/teleconference.

Meeting 6:00 p.m.

PRESIDING OFFICER

Mrs. Mary Jo Kehoe

<u>Roll Call</u>	<u>District</u>	<u>BCCTC</u>
Ms. Catherine Colalella	Aliquippa _____	Dr. Donna Nugent _____
Mrs. Mary Jo Kehoe	Ambridge _____	Ms. Laura DeVecchio _____
Mr. Luke Berardelli	Beaver _____	Mr. Nick Tisak _____
Mr. Ronald Miller	Big Beaver Falls _____	Ms. Michelle Gannon _____
Mr. Andrew Huzyak	Blackhawk _____	Mrs. Lee Ann Prodonovich _____
Mr. Dennis Bloom	Central Valley _____	_____
Mr. Gerald Inman	Freedom _____	_____
Ms. Carla Buxton	Hopewell _____	_____
Mr. Chris Becker	Midland _____	_____
Ms. Bernadette Mattica	New Brighton _____	_____
Mrs. Christy Hughes	Riverside _____	_____
Ms. Jocelyn Haskins	Rochester _____	_____
Mr. Michael Rounds	South Side _____	_____
Mr. John Metzler	Western Beaver _____	_____

PLEDGE OF ALLEGIANCE TO THE FLAG

AT THIS TIME, THE BOARD WILL ENTERTAIN PUBLIC COMMENTS ON AGENDA ITEMS ONLY

1. **PRESENTATION OF THE BEAVER COUNTY CTC 2024-2025 PROPOSED BUDGET**

2. **EXECUTIVE SESSION**

Background Information: Executive Session is requested for consideration of personnel matters, sensitive public safety issues, and matters subject to attorney-client privilege and other confidentiality laws.

Board Action Required: Motion to move into Executive Session.

Motion By _____ , Seconded By _____ ,

TIME: _____

3. **REGULAR SESSION**

Background Information: Regular Session for action of the agenda as presented.

Board Action Required: Motion to return to Regular Session.

Motion By _____ , Seconded By _____ ,

TIME: _____

APPROVAL/RATIFY THE FOLLOWING AGENDA ITEMS AS LISTED:

4. **APPROVAL OF THE MINUTES**

Background Information: The minutes of the February 22, 2024, meeting are presented. (pages 6-10)

Board Action Required: Approve February 22, 2024, meeting minutes as presented.

Motion By _____ , Seconded By _____ ,

5. **APPROVAL TO ADVERTISE AND INTERVIEW OF A PART- TIME BUSINESS MANAGER**

Background Information: Approval is requested to advertise and interview for a part-time business manager position.

Board Action Required: Approve to advertise and interview for a part-time business manager as presented.

Motion By _____ , Seconded By _____ ,

6. APPROVAL TO ADVERTISE AND INTERVIEW OF A PART- TIME ACCOUNTS PAYABLE POSITION

Background Information: Approval is requested to advertise and interview for a part-time accounts payable position.

Board Action Required: Approve to advertise and interview for a part-time accounts payable position as presented.

Motion By _____ , Seconded By _____ ,

7. APPROVAL OF CTR PAYROLL AND HUMAN RESOURCES FOR THE BEAVER COUNTY CTC

Background Information: Approval is requested to contract CTR payroll and HR so as to hire to provide payroll and human resources services to the Beaver County CTC in the amount of \$8, 400.00.

Board Action Required: Approve the contract with CTR payroll and HR as presented.

Motion By _____ , Seconded By _____ ,

8. APPROVAL OF THE TREASURER’S REPORT

Background Information: The Treasurer’s Report for the various accounts for February 2024 and the listing of bills for the month of March 2024 are presented for approval. (pages 11-28) (Supplemental report).

Board Action Required: Approve/ratify Treasurer’s Reports as listed.

Motion By _____ , Seconded By _____ ,

9. APPROVAL OF THE 2024-2025 PROPOSED BEAVER COUNTY CTC BUDGET

Background Information: The proposed Beaver County CTC Operating Budget In the amount of \$_____ for the 2024-2025 school year is presented in accordance with the School Laws of Pennsylvania. (separate attachment)

Board Action Required: Approve the proposed 2024-2025 Beaver County CTC Operating Budget in accordance with School Laws of Pennsylvania.

Motion By _____ , Seconded By _____

10. RATIFY PAYMENT FOR THE BEAVER COUNTY WEBSITE DESIGN

Background Information: Ratify the final payment to Ms. Nicole DeMark, Graphic Arts Instructor in the amount of \$ 408.00 for the completion of the Beaver County CTC website design, in accordance with the Collective Bargaining Agreement.

Board Action Required: Ratify the final payment in accordance with the Collective Bargaining agreement as presented.

Motion By _____ , Seconded By _____ ,

11. APPROVAL OF THE WORKSHOPS/CONFERENCES/FIELD TRIPS

Background Information: The following workshops/conferences/field trips are submitted for approval and/or ratification: (pages 29-53)

- a. Mr. Albert Kollinger, Collision Repair Instructor, Mr. Dan Gallagher, Collision Repair Instructional Aide, and forty-three (43) students to tour Tom Kaylor bus and truck repair in Butler, PA on Tuesday, March 26, 2024, full day. Total cost is \$440.00.
- b. Mr. Daniel Ostronic, SkillsUSA advisor, Ms. Laurie Conti, SkillsUSA Advisor, Mr. Randy Reed, Cooperative Instructor and nineteen (19) students to attend the SkillsUSA State Leadership Conference in Hershey, PA from April 1-5, 2024. Total cost of the trip is \$17,561.16.
- c. Mrs. Lea Ritz, Special Education Instructional Assistant, to attend Childcare and Support Services Meeting at the A.W. Beattie Center on Wednesday, April 3, 2024 , full day. Total cost of trip is \$ 31.62.

- d. Mrs. Anne Liller, School Counselor and five (5) students to attend the county wide Youth Ambassadors Program event at the Community College of Beaver County on Wednesday, April 17, 2024, full day. There is no cost.
- e. Mrs. Stephanie Vuckovich, Veterinary Assistant Instructor, and twenty (20) students to attend the CCBC Veterinary Technician program on Monday, April 22, 2024, from 8:30 a.m-10:30 a.m. There is no cost.

Board Action Required: Approve/Ratify field trips as listed above.

Motion By _____ , Seconded By _____

12. REPORTS

- a) Dr. Donna Nugent, Superintendent of Record
- b) Attorney Michelle Gannon, Solicitor
- c) Mr. Thomas Palas, Buildings and Grounds Supervisor
- d) Mr. Nick Tisak, Acting Principal
- e) Ms. Laura DelVecchio, Administrative Director

13. INFORMATION

- a) FCCLA Competition (page 54)

COMMENTS FROM THE PUBLIC MAY BE MADE AT THIS TIME

14. ADJOURNMENT

Board Action Required:

Motion By _____ , Seconded By _____ .

TIME: _____