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## Joint Operating Committee Notes

The Beaver County Career & Technology Center's Joint Operating Committee (JOC) held a regular meeting on Tuesday, November 19, 2024, via Zoom/in-person/teleconference, was called to order at 6:30 p.m.

**Members Present:** Ms. Catherine Colalella; Aliquippa, Mrs. Mary Jo Kehoe; Ambridge, Mr. Luke Berardelli (zoom); Beaver, Mr. Ron Miller; Beaver Falls, Mr. Gerald Inman III; Freedom, Mrs. Carla Buxton; Hopewell, Mrs. Bernadette Mattica; New Brighton, Mrs. Christy Hughes; Riverside, Mrs. Jocelyn Haskins (zoom 6:39p.m.); Rochester, Mr. Michael Rounds; South Side and Mr. John Metzler; Western Beaver.

**Members Absent:** Mr. Andrew Huzyak; Blackhawk, Mr. Dennis Bloom; Central Valley and Mr. Chris Becker; Midland.

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### **The following items were ratified/approved on the agenda:**

1. Approved the minutes of October 24, 2024, regular meeting.
2. Approved the Treasurers' Report for the various financial accounts of October 2024 and the listing of bills for the month of November 2024.
3. Authorized December 2024 bills for payment and ratification in January 2025.
4. Approved the law firm of Dillon, McCandless, King, Coulter and Graham, LLP as the Beaver County CTC School Solicitor for a term of one (1) year.
5. Ratified an unpaid leave of absence for employee #241 Friday, November 15, 2024-Friday, January 3, 2025. Return to work date is Monday, January 6, 2025.
6. Ratified acceptance of letter of resignation from Ms. Nina Brown, part-time accounts payable administrative assistant, effective November 18, 2024.
7. Postponed approval to employ a Beaver County CTC part-time account payable/accounts receivables administrative assistant, effective Wednesday, January 1, 2025, and pending completion of all pre-employment requirements.
8. Approved Mr. Gary Swift as a Beaver County CTC Substitute teacher, effective November 20, 2024.
9. Approved the advertisement of the Beaver County CTC Business office services of the Business Manager and Payroll for the 2025-2026 School year in the local newspaper and social media sites of the Beaver County CTC.
10. Approved a Memorandum of Understanding between the Beaver County Career and Technology Center and the Beaver County Area Vocational-Technical Educational Association, PSEA-NEA outlining the status and employment of the positions of (1) Perkins Student and Placement Certification Coordinator (James Knapp) and (2) Special Populations Perkins Coordinator (Bobby Wilson) as it relates to the Collective Bargaining Agreement.

#### Participating School Districts

Aliquippa School District • Ambridge Area School District • Beaver Area School District • Big Beaver Falls Area School District • Blackhawk School District  
Central Valley School District • Freedom Area School District • Hopewell Area School District • Midland Borough School District • New Brighton School District  
Riverside Beaver County School District • Rochester Area School District • South Side Area School District • Western Beaver County School District

11. Approved the following rates of pay and in accordance with the respective Memorandum of Understanding:

Mr. James Knapp, \$ 47,000.00 Perkins Student and Placement Certification Coordinator  
Mr. Bobby Wilson, \$29,608.00 Special Populations Perkins Coordinator  
(1/2-time, Step 1, Master's Degree)

12. Approved the Local Advisory Committee List 2024-2025 School Year.
13. Approved the following Articulation Agreements:
  - a. Community College of Allegheny County and the Beaver County CTC Health Occupations to receive three (3) credits in Medical Ethics and Law for graduates of 2025, 2026 and 2027 School Years. Agreement may be terminated if either party makes any changes in curriculum, standards, or CIP Codes in writing within thirty (30) days of the change. Student must meet the criteria for qualification under the terms and conditions of CCAC's STAR Articulation Agreement.
  - b. Community College of Allegheny County and the Beaver County CTC Health Occupations to receive three (3) credits in Medical Terminology for graduates of 2025, 2026 and 2027 School Years. Agreement may be terminated if either party makes any changes in curriculum, standards, or CIP Codes in writing within thirty (30) days of the change. Student must meet the criteria for qualification under the terms and conditions of CCAC's STAR Articulation Agreement.
  - c. Community College of Allegheny County and Beaver County CTC Culinary Arts to receive three (3) credits in Baking and Pastry Food Service & Sanitation 2025, 2026 and 2027 School Years. Agreement may be terminated if either party makes any changes in curriculum, standards, or CIP Codes in writing within thirty (30) days of the change. Student must meet the criteria for qualification under the terms and conditions of CCAC's STAR Articulation agreement.
  - d. Community College of Allegheny County and Beaver County CTC Cosmetology to receive (3) credits Principles of Barbering 4 for 2025, 2026 and 2027 School Years. Agreement may be terminated if either party makes any changes in curriculum, standards, or CIP Codes in writing within thirty (30) days of the change. Student must meet the criteria for qualification under the terms and conditions of CCAC's STAR Articulation Agreement.
14. Approved the following workshops/conference/field trips:
  - a. Mr. Dan Mengel, Automotive Instructor, Mr. Alan Valasek, Automotive Instructional Assistant and twenty-five (25) students to tour Nord-Lock Manufacturing, Clinton, PA and Boat World, Bridgewater, PA on Wednesday, November 20, 2024, full day. Total cost is \$480.00.
  - b. Mr. Albert Kollinger, Collision Repair Instructor, Mr. Nick Tisak, Collision Repair Instructional assistant and forty-seven (47) students to tour Valley Vintage Motor works in Monaca, PA on Wednesday, December 4, 2024, full day. Total cost is \$387.00.

- c. Mrs. Elizabeth Lanshcak, Diversified Occupations Instructor, to attend the Classroom Management Strategies for the Classroom and Lab at Mercer County Career Center, Mercer, PA on Friday, December 6, 2024, full day. Total cost is \$227.20.
  - d. Mr. Christopher Graham, DECA Advisor, to attend the DECA District 2 Conference at the North Allegheny Baierl Center on Friday, December 13, 2024, full day. Total cost of the trip is \$280.00.
  - e. Ms. Renee DiGiacomo, FBLA Sponsor, Ms. Nicole DeMark, Graphic Arts Instructor, and thirty-three (33) students to attend the FBLA Regional Leadership Conference at Sheffield Lanes, Aliquippa, PA on Friday, December 13, 2024, full day. Total cost is \$1,840.00.
  - f. Ms. Renee DiGiacomo, Business Information Systems Instructor, Ms. Nicole DeMark, Graphic Arts Instructor, Mr. Fran Mano, Commercial Arts Instructor Ms. Suzy Mano, Graphic Arts Instructional Assistant, and fifty (50) students to visit the Carnegie Science Center on “Behind the Scenes of Disney Pixar” on Thursday, December 19, 2024, and then Robinson Twp. Mall for lunch, full day. Total cost is \$830.00.
  - g. Mrs. Anne Liller, School Counselor, Mr. Dan LaRue, School Counselor and Ms. Toyauna Slappy, Administrative Assistant, and eight (8) students to Attend the Youth Ambassador Program event at CCBC on Wednesday, January 22, 2025, full day. There is no cost.
  - h. One (1) BCCTC Education association officer to attend the Pennsylvania State Education Association Delegate assembly in Philadelphia, PA, December 13-14, 2024, and in accordance with the collective bargaining agreement. Total cost of the trip is \$260.00.
  - i. Mr. Ben Piper, Culinary Instructor, Ms. Sue Chance, Learning Facilitator and twelve (12) students to attend ProStart Competition training on Thursday, January 16, 2025. Total cost is \$910.00.
15. Adopted Board Policy No. 626 Federal Fiscal Compliance.

*Laura DelVecchio*

Administrative Director